

PERMANENT ADDRESS

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Ferdinand, IN 47532

Kelley Pund

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CAMPUS ADDRESS

422 Steely Street
West Lafayette, IN 47906

OBJECTIVE

A full-time accounting position at a well-established firm that will benefit from my strong academic performance, proven work ethic, and accounting background and interests

EDUCATION**Purdue University, Krannert School of Management**

BS Management & BS Accounting–December 2015

Concentration: Finance & Operations and Supply Chain Management

West Lafayette, IN

GPA: 3.96/4.0

Pursuing CPA eligibility

Heritage Hills High School

Graduated May 2011 - Class Rank: 5/146

Lincoln City, IN

GPA: 3.942/4.0

WORK EXPERIENCE**Cummins, Inc; Engine and Related Technologies Manufacturer**

Financial Analyst Intern

Columbus, IN

Summer 2014

- Performed account reconciliations for Accounts Receivable and Service Cross-Charges
- Compared two methods of reporting AR: Cummins Financial System vs. Management Reporting
- Identified and fixed various causes of variance between the two methods of reporting AR
- Designed monthly reconciliation template and created work instructions for Service Cross-Charges reconciliation

BKD, LLP; CPAs and Advisors

Tax Intern

Indianapolis, IN

Spring 2014

- Prepared over 100 tax returns in GoSystems – tax preparation software
- Worked with 5 different types of tax returns: Form 1040, Form 709, Form 1041, Form 1065, Form 1120
- Organized and uploaded source documents into electronic filing systems: GFR and Pfx Engagement
- Conducted research on various tax topics: taxation of municipal bond interest, fuel efficient car tax credit, etc.

Kimball International, Inc; Furniture and Electronics Manufacturer

Corporate Accounting Intern

Jasper, IN

Summer 2013

- Completed various items and notes of the fiscal year 2013 Kimball International Consolidated Form 10-K
- Calculated the weighted average days in transit for the fiscal year 2013 calculation of inventory outstanding
- Performed floor to paper and paper to floor fixed asset audits at five Kimball International plants

MasterBrand Cabinets, Inc; Cabinet Manufacturer

Product Marketing Intern

Jasper, IN

Summer 2012

- Generated more accurate/complete data for use in 2020 catalog – cabinet design software
- Conducted pricing analysis to create accurate price positioning in the marketplace
- Compiled competitive product analysis to fill gaps in product offerings

Holiday World & Splashin' Safari; Theme Park and Water Park

Rides Operator

Santa Claus, IN

Summers of 2007-2011

SKILLS

Familiar with Microsoft Office Word, Power Point, Excel
Effective problem solving and time management skills

Familiar with Lotus Notes and Microsoft Outlook
Ability to work in team and individual settings

ACTIVITIES**Purdue University**

- Women in Business (Fall 2011-Present)
- Purdue Accounting Association (Spring 2013-Present)
- Marketing Chairman
- Purdue Athletics Tutoring Service (Fall 2013-Present)
- Purdue Women's Club Soccer(Fall 2011-Spring 2012)
- Purdue Running Club (Fall 2012-Spring 2013)

AWARDS**Purdue University**

Dean's List Recipient— 5 semesters