

# **NATIONAL RESIDENCE HALL HONORARY: BOILERMAKER CHAPTER CONSTITUTION**

---

## **ARTICLE I - NAME**

The name of this organization shall be the Boilermaker Chapter of the National Residence Hall Honorary (NRHH). It is affiliated with the National Association of College and University Residence Halls, Incorporated.

## **ARTICLE II - PURPOSE**

The purpose of this organization shall be to provide recognition for those students who are living in Purdue University Residence Halls who have displayed outstanding service, leadership, and academic excellence within the residence halls. It shall be the purpose of this organization to promote activities that encourage and develop leadership qualities in its members and residents within the residence halls.

## **ARTICLE III - MEMBERSHIP**

### **Section 1: Members**

- A. Membership and participation are free from discrimination based on race, religion, color, sex, age, national origin or ancestry, marital status, parental status, sexual orientation, disability, or status as a disabled or Vietnam-era veteran.
- B. The active membership of NRHH shall not exceed 1% of the total number of residents in the Purdue University Residences.
- C. Active members have the right to vote and hold office.
- D. Alumni members shall be defined as former active members who have left Purdue University. Alumni members do not have the right to vote or hold office.

### **Section 2: Applicant Qualifications**

- A. A minimum cumulative GPA of 2.5 at the time of selection with a 2.75 GPA preferred. This shall be verified by the NRHH advisor.
- B. Must not be on University Residences probation. This shall be verified by the NRHH advisor.
- C. Has lived in University Residences a minimum of two full semesters before the nomination may take place, including the current semester.
- D. Exhibited outstanding leadership and service within the Residential Life system.

### **Section 3: Induction**

- A. There will be an induction ceremony at least once every academic year. Exact day and time to be determined by the membership committee.

## **Article IV - OFFICERS**

### **Section 1: Positions**

- A. The officer positions shall consist of the Director, the Associate Director of Business Administration, the Associate Director of Communications, and Advisor(s). All terms of office shall be for one year in length with the exception of the Advisor(s).
- B. New officer elections shall be governed by the election's code.
- C. The NRHH/RHA Liaison shall act as Liaison between the NRHH and RHA and represent NRHH at all RHA meetings in accordance with the Residence Hall Council of Purdue University Constitution. He or she shall serve as Parliamentarian at all meetings of NRHH.
- D. The advisor shall be the Director of Residential Life at Purdue University, or his or her designee. The advisor shall be selected and approved by the current Director of Residential Life in consultation with the NRHH executive board.

### **Section 2: Succession**

- A. The order of succession shall take place as follows: Director, followed by the Associate Director of Business Administration, followed by the Associate Director of Communications.
- B. The committee chairs and the advisor shall determine how to proceed if all officers are unable to assume the Director's responsibilities.

### **Section 3: Removal of Office**

- A. Any officer may be impeached and removed from office by a two-thirds (2/3) vote of the total active members.
- B. A breach of this constitution by an officer shall be grounds for impeachment.
- C. A petition signed by at least twenty percent (20%) of active members of the Honorary shall initiate action for impeachment.
- D. Any officer on academic or residence hall probation will automatically be removed from office once it has been verified by the advisor.

## **Article V – OFFICER RESPONSIBILITIES**

### **Section 1: Director**

- A. Preside over executive and chapter meetings.
- B. Serve as the official representative of the Boilermaker Chapter of the NRHH.
- C. Shall only vote in the case of a tie between the voting members of the chapter.

### **Section 2: Associate Director of Business Administration (ADBA)**

- A. Shall serve in the absence of the Director.
- B. Responsible for maintaining membership records and overseeing the Membership Committee.
- C. Shall oversee the committee chairs for the Leadership Development and Membership Committees.
- D. Responsible for the maintenance of the budget.
- E. Responsible for taking minutes.
- F. The ADBA keeps accounts, deposits the organization's funds, and makes expenditures in a manner approved by the Business Office for Student Organizations.

### **Section 3: Associate Director of Communications (ADC)**

- A. Shall serve in the absence of the ADBA.
- B. Duties shall be similar to the NCC position in RHA constitution.
- C. Shall oversee the committee chairs for the OTM and Recognition Committees.
- D. Coordinate state, regional, and national award bids in conjunction with the NCC.

## **Article VI – STANDING COMMITTEES**

### **Section 1: Membership Committee Responsibilities:**

- A. Shall develop and distribute NRHH applications
- B. Shall Coordinate all activities related to reviewing and selecting NRHH applicants
- C. Shall design and implement semester inductee ceremonies
- D. Committee operations and activities shall be directly supervised by the Membership Committee Chairperson
- E. The ADBA shall monitor the committee's operations

### **Section 2: Leadership Development Committee Responsibilities**

- A. Shall develop and implement programs designed to build leadership skills among residence Hall leaders
- B. Shall coordinate all activities related to leadership/teamwork training and building within NRHH

- C. Committee operations and activities shall be directly supervised by the Leadership Development Committee Chairperson
- D. The ADBA shall monitor the committee's operations

### **Section 3: Community Service Committee**

- A. Shall plan and implement community service projects for this NRHH chapter
- B. Committee operations and activities shall be directly supervised by the Community Service Committee Chairperson
- C. The ADC shall monitor the committee's operations

### **Section 4: Recognition Committee**

- A. Shall Determine and enforce OTM submission rules
- B. Shall review, select, and notify OTM winners
- C. Shall send campus OTM winners to the state and regional levels in a manner that is congruent with the rules and regulations they set forth
- D. Shall actively promote and encourage active OTM contributions from the Purdue Residence Halls by developing and implementing OTM public relations campaigns
- E. Shall design and implement all rewards programs of NRHH
- F. Shall review the nominations for, and select and notify the winners of NRHH awards
- G. Shall develop and execute the NRHH awards banquet
- H. Committee operations and activities shall be directly supervised by the Recognition Committee Chairperson
- I. The ADC shall monitor the committee's operations

### **Section 5: Committee Chairperson Duties and Responsibilities**

- A. Shall appoint members to their respective committee
- B. Shall ensure that all business delegated by the respective Executive Officer monitoring the committee be carried out
- C. Shall establish the date, time, and location for all committee meetings
- D. Shall set the agenda for, and preside over committee meetings
- E. Shall train and monitor the performance of the committee members
- F. Shall delegate tasks to committee members
- G. Committee Chairperson Elections shall be governed by the election's code

## **Article VII – AD-HOC COMMITTEES**

### **Section 1: Ad-Hoc Committees Duties and Responsibilities**

- A. Ad-Hoc Committees may be organized to accomplish a specific assignment at the discretion of the Director
- B. Ad-Hoc committees may be either chaired directly by the Director or by his/her designee
- C. After the assignment is completed the ad-hoc committee will disband

- D. The Ad-Hoc Chair shall have the Duties and Responsibilities outlined in Article VI Section 5.
- E. If the chair is an appointee by the Director, then the Director will still monitor the operations of the committee

## **Article VIII - MEETINGS**

### **Section 1: Meeting Period**

- A. The time and date of meetings are to be decided by the executive board, with regular meetings at least twice a month.
- B. Special meetings may be called by the Director or by petition to the Director by one-fourth of the active membership of NRHH. All members must be notified three days prior to each meeting.
- C. NRHH may act on business via campus mail or electronic mail. Any member may initiate this action. A vote shall be decided once a majority, in favor or against, of all active members present has been obtained.
- D. All meetings of this organization shall be conducted according to parliamentary rule as set forth in Robert's Rules of Order, Newly Revised.

### **Section 2: Quorum**

Quorum for any meeting shall consist of one-third (1/3) of the active membership of NRHH.

## **Article IX - FUNDING**

### **Section 1: Budget**

- A. By the final NRHH meeting of the spring semester, the ADBA shall present a budget for the ensuing year.
- B. A final working budget for the following year will be adopted at that meeting.
- C. A simple majority vote is required of the active members present for approval of the budget as long as quorum has been achieved.

### **Section 2: Funding**

Funds used by NRHH shall be obtained through any donations or grants to the organization.

### **Section 3: Annual NRHH Dues**

NRHH shall pay annual dues to the national office of the honorary in order to retain the chapter's regional and national affiliation.

## **Article X - ADOPTION**

### **Section 1**

This constitution shall be subject to approval by a two-thirds (2/3) vote of the voting membership of NRHH.

### **Section 2**

This constitution shall go into effect immediately upon acceptance by two-thirds (2/3) of the voting membership of NRHH.

### **Section 3**

This constitution supersedes all previous constitutions, by-laws, standing rules, and minutes of the NRHH.

## **Article XI - AMENDMENTS**

### **Section 1**

Any voting member of NRHH may submit proposed amendments.

### **Section 2**

Adoption of an amendment shall be subject to an affirmative vote by two-thirds (2/3) of the voting members of NRHH.

### **Section 3**

All amendments to the constitution and bylaws are subject to the approval of the Office of the Dean of Students.

We, the Boilermaker Chapter of the National Residence Hall Honorary of the National Association of College and University Residence Halls do hereby adopt this constitution.

Date Ratified \_\_\_\_\_