

ENGT 18100
Engineering Technology Applications

ATTENDANCE :

Attendance will be counted as a percentage of your grade and will be checked each class period using an individual student sign-in sheet and/or quizzes.

Late to Lab: 15% reduction on lab procedure for the day.

Unexcused absence: 5% reduction in overall course grade.

Purdue University Policy states that: *Students are expected to be present for every meeting of the classes in which they are enrolled. Only the instructor can excuse a student from a course requirement or responsibility. When conflicts or absences can be anticipated, such as for many University sponsored activities and religious observations, the student should inform the instructor of the situation as far in advance as possible...For unanticipated or emergency absences when advance notification to an instructor is not possible, the student should contact the instructor as soon as possible by email, or by contacting the main office that offers the course. When the student is unable to make direct contact with the instructor and is unable to leave word with the instructor's department because of circumstances beyond the student's control, and in cases of bereavement, the student or the student's representative should contact the Office of the Dean of Students.*

GRIEF ABSENSE POLICY:

Purdue University recognizes that a time of bereavement is very difficult for a student. The University therefore provides the following rights to students facing the loss of a family member through the Grief Absence Policy for Students (GAPS). GAPS Policy: Students will be excused for funeral leave and given the opportunity to earn equivalent credit and to demonstrate evidence of meeting the learning outcomes for missed assignments or assessments in the event of the death of a member of the student's family.

See the University's website for additional information:

http://www.purdue.edu/studentregulations/regulations_procedures/classes.html

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GRADING POLICY : The course will be weighted: Electrical 35% / Mechanical 35% /
Final Project 30%

Final course grades are assigned based upon the above accumulation of points as follows:

90% and above	=	A
80% - 89.9%	=	B
70% - 79.9%	=	C
60% - 69.9%	=	D
59.9% and below	=	F

FINAL COURSE GRADES ARE NOT CURVED OR ROUNDED!!

Note: Professors Harriger and Stevens reserve the right to change or modify activities/assignments at any time. Students will be notified of all changes.

GRADE APPEALS : Any student wishing to appeal a grade should return his/her graded work or assignment to Professor Harriger or Professor Stevens with a written statement explaining his/her appeal. An appeal must be submitted no later than one week after the student received the original grade. This policy will preserve objectivity and save time for both the student and the instructor.

ACADEMIC DISHONESTY: Submitting someone else's work, such as homework, reports, or laboratory assignments, and/or taking quizzes, or exams for another person other than yourself is viewed as being academically dishonest and will be .

Purdue prohibits "dishonesty in connection with any University activity. Cheating, plagiarism, or knowingly furnishing false information to the University are examples of dishonesty." [Part 5, Section III-B-2-a, Student Regulations] Furthermore, the University Senate has stipulated that "the commitment of acts of cheating, lying, and deceit in any of their diverse forms (such as the use of substitutes for taking examinations, the use of illegal cribs, plagiarism, and copying during examinations) is dishonest and must not be tolerated. Moreover, knowingly to aid and abet, directly or indirectly, other parties in committing dishonest acts is in itself dishonest." [University Senate Document 72-18, December 15, 1972]

You may also refer to the Purdue student guide for academic integrity: <https://www.purdue.edu/odos/academic-integrity/>

Use of Copyrighted Material: *Students are expected, within the context of the Regulations Governing Student Conduct and other applicable University policies, to act responsibly and ethically by applying the appropriate exception under the Copyright Act to the use of copyrighted works in their activities and studies. The University does not assume legal responsibility for violations of copyright law by students who are not employees of the University.*

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A Copyrightable Work created by any person subject to this policy primarily to express and preserve scholarship as evidence of academic advancement or academic accomplishment. Such works may include, but are not limited to, scholarly publications, journal articles, research bulletins, monographs, books, plays, poems, musical compositions and other works of artistic imagination, and works of students created in the course of their education, such as exams, projects, theses or dissertations, papers and articles.

OTHER PURDUE POLICIES THAT YOU SHOULD BE AWARE OF

Violent Behavior Policy: *Purdue University is committed to providing a safe and secure campus environment for members of the university community. Purdue strives to create an educational environment for students and a work environment for employees that promote educational and career goals. Violent Behavior impedes such goals. Therefore, Violent Behavior is prohibited in or on any University Facility or while participating in any university activity.*

See the University's website for additional information:
<http://www.purdue.edu/policies/facilities-safety/iva3.html>

Emergencies: *In the event of a major campus emergency, course requirements, deadlines and grading percentages are subject to changes that may be necessitated by a revised semester calendar or other circumstances beyond the instructor's control. Relevant changes to this course will be posted onto the course website or can be obtained by contacting the instructors or TAs via email or phone. You are expected to read your @purdue.edu email on a frequent basis.*

See the University's website for additional information:
https://www.purdue.edu/ehps/emergency_preparedness/

Mental Health Resources: *CAPS Information: Purdue University is committed to advancing the mental health and well-being of its students. If you or someone you know is feeling overwhelmed, depressed, and/or in need of support, services are available. For help, such individuals should contact Counseling and Psychological Services (CAPS) at (765)494-6995 and <http://www.purdue.edu/caps/> during and after hours, on weekends and holidays, or through its counselors physically located in the Purdue University Student Health Center (PUSH) during business hours.*

Students with Disabilities: *Purdue University is committed to maintaining an inclusive community that recognizes and values the inherent worth and dignity of every person; fosters tolerance, sensitivity, understanding and mutual respect among its members; and encourages each individual to strive to reach his or her own potential. In pursuit of its goal of academic excellence, Purdue University seeks to develop and nurture its diversity. The University believes that diversity among its many members*

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strengthens the institution, stimulates creativity, promotes the exchange of ideas and enriches campus life.

Purdue University views, evaluates and treats all persons in any university-related activity or circumstance in which they may be involved solely as individuals on the basis of their own personal abilities, qualifications and other relevant characteristics.

Nondiscrimination:

Purdue University does not condone and will not tolerate Discrimination against any individual on the basis of race, religion, color, sex, age, national origin or ancestry, genetic information, disability, status as a veteran, marital status, parental status, sexual orientation, gender identity or gender expression. Purdue University promulgates policies and programs to ensure that all persons have equal access to its employment opportunities and educational programs, services and activities. The principal objective of this policy is to provide fair and consistent treatment for all students and employees of the University. Purdue is committed to increasing the recruitment, selection and promotion of faculty and staff at the University who are racial or ethnic minorities, women, persons with disabilities and veterans. The University also is committed to policies and programs that increase the diversity of the student body.

Here are some links that may be relevant:

<http://www.purdue.edu/policies/ethics/iic2.html>

http://www.purdue.edu/studentregulations/equal_opportunity/studentgrievance.html

<https://www.purdue.edu/studentsuccess/specialized/drc/faculty/index.html>

Purdue University is committed to maintaining a community which recognizes and values the inherent worth and dignity of every person; fosters tolerance, sensitivity, understanding, and mutual respect among its members; and encourages each individual to strive to reach his or her own potential. In pursuit of its goal of academic excellence, the University seeks to develop and nurture diversity. The University believes that diversity among its many members strengthens the institution, stimulates creativity, promotes the exchange of ideas, and enriches campus life.

Purdue University prohibits discrimination against any member of the University community on the basis of race, religion, color, sex, age, national origin or ancestry, genetic information, marital status, parental status, sexual orientation, gender identity and expression, disability, or status as a veteran. The University will conduct its programs, services and activities consistent with applicable federal, state and local laws, regulations and orders and in conformance with the procedures and limitations as set forth in Executive Memorandum No. D-1, which provides specific contractual rights and remedies. Any student who believes they have been discriminated against may visit www.purdue.edu/report-hate to submit a complaint to the Office of Institutional Equity. Information may be reported anonymously.

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You may refer to Purdue's nondiscrimination statement:
http://www.purdue.edu/purdue/ea_eou_statement.html

**ADDITIONAL CLASS
REQUIREMENTS:**

Each student, if not already a member, is strongly encouraged to become a member of one or more student technical/professional organizations. Organizations include, but are not limited to: SME, AMET, FPS, and APICS.

MISCELLANEOUS :

All assignments will not be returned to the students, but the grades for them will be posted in blackboard.

If a student is going to miss a lecture or a lab, that student must make prior arrangements with the Instructor (in order to obtain any credit for missed exams, quizzes, homework, or laboratory assignments). Students with a valid excuse for missing lecture or lab should:

- Provide a written note (or e-mail) to the Instructor **prior to the excused absence**. This note (or e-mail) must document:
 - When the student is going to miss class
 - Why the student is going to miss class
 - When the student proposes to turn in any homework which is due the day the student is absent.
- Based on the above information, the Instructor will approve, disapprove, or modify the terms of the absence.

If a student is absent from class and a homework assignment is collected, the student will receive a zero for that homework assignment. Late homework will not be accepted unless prior arrangements are made with the Instructor.

Students that miss a class are responsible for getting notes and handouts from a classmate.

Students having a medical problem (e.g., fainting, seizures, etc.) that may have a potential to cause danger to himself/herself or indirectly cause danger to someone near him/her should notify Professor Harriger and Professor Stevens immediately.

All work submitted has a percentage of the grade allocated towards spelling/grammar and neatness. Any work turned in that is unorganized, sloppy or hard to read will be given back to the student to be redone. Students resubmitting their rework in an acceptable form within 24 hours can receive up to 80% of the original grade of the assignment.

There will be no extra credit or special projects given to students at the end of the semester to bring up a course grade.

Students with complaints or suggestions concerning the course, teaching methods, or grading should see Professor Harriger or Professor Stevens immediately.

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Working on a computer or surfing the web while the Lab's instructor is presenting is not permitted and can result in a deduction in grade.

Purdue Honors Pledge

"As a boilermaker pursuing academic excellence, I pledge to be honest and true in all that I do.
Accountable together - we are Purdue."